

# **Meeting Minutes**

[Toomer elementary

Date: [8/29] Time: [5:00]

**Location:** [coan media center]

*I.* Call to order: [5/23]

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Caroline brown	present
Parent/Guardian	Sean Garrett	present
Parent/Guardian	domonique James	present
Parent/Guardian	vacant	
Instructional Staff	Tanzania weaver	present
Instructional Staff	Nicole Hayes	present
Instructional Staff	Ashley dromgoole	present
<b>Community Member</b>	open	
<b>Community Member</b>	vacant	
Swing Seat	Jamie Manning	Present
Student (High Schools)		

### **Quorum Established:** [Yes]

**III.** Action Items (add items as needed)

a. Approval of Agenda: Motion made by: [Sean]; Seconded by: [Tanzannia weaver]

Members Approving: all Members Opposing: Members Abstaining:

**Motion Passes** 

b. Fill Vacant Positions- Jamie manning swing seat

Motion made by: [Sean]; Seconded by: [Weaver]

Members Approving: all Members Opposing: Members Abstaining: Motion [Passes

Sean tabled the vacant/open seats. Weaver seconded the motion. All on the team agreed.



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c. Fill Open Community Member Seat-tabled.

Motion made by: [Sean]; Seconded by: [Weaver]

Members Approving: all Members Opposing: Members Abstaining:

Motion [Passes]

### IV. Election of Officers and Representatives

a. Election of Chair- Sean Garrett

Motion made by: [Sean Garrett]; Seconded by: [Insert Name]

Members Approving: Jamie Manning, Tanzannia weaver, Dominique James,

Ashley Dromgoole, Nicole Hayes

Members Opposing: none Members Abstaining:none

Motion [Passes]

**b.** Election of Vice-Chair - Tanzannia Weaver

Motion made by: [Sean Garrett]; Seconded by: [Insert Name]

Members Approving: Jamie Manning, Tanzannia weaver, Dominique James,

Ashley Dromgoole, Nicole Hayes

Members Opposing: none Members Abstaining:none

Motion [Passes]

c. Election of Secretary- Ashley Dromgoole

Motion made by: [Jamie Manning]; Seconded by: [Insert Name]

Members Approving: Tanzannia weaver, Dominique James, Sean Garrett, Jamie

manning, Nicole hayes

Members Opposing: none Members Abstaining:none

Motion [Passes]

**d.** Election of Cluster Representative-domonique James

Motion made by: [Dominique James]; Seconded by: [Insert Name]

Members Approving: Ashley Dromgoole, Sean Garrett, Nicole hayes, Tanzannia

weaver, Jamie manning

Members Opposing: none Members Abstaining:none

Motion [Passes]

e. Review and approve Public Comment Protocol tabled until first business meeting.

Motion made by: []; Seconded by: [Insert Name]

Members Approving: Members Opposing:



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### Members Abstaining:

Motion [Passes/Fails]

f. Set GoTeam meeting calendar- dates- oct. 24, nov. 14, dec. 12, Jan 30, feb 13,

march 12,

Motion made by: [James]; Seconded by: [Sean Garrett]

Members Approving: all Members Opposing: none Members Abstaining:none

Motion [Passes]

g. Review, Confirm/Update GoTeam meeting norms-tabled until next meeting

Motion made by: [Sean]; Seconded by: [jamie manning]

Members Approving: all Members Opposing: none Members Abstaining:none

Motion [Passes]

- V. Announcements [Add brief summary of the announcements] G3 summit is coming up. We will receive an email in follow-up. Must complete Go Team orientation meeting
  - a. 2023 GO Team G3 Summit Saturday, September 23
    - b. New GO Team Member Training and Orientation
- VI. Adjournment

Motion made by: [Jamie]; Seconded by: [Tanzannia]

Members Approving: all Members Opposing: none Members Abstaining: none

Motion [Passes]

**ADJOURNED AT [6:01]** 

Minutes Taken By: [Ashley dromgoole]

Position: [Secretary]

Date Approved: 10/24